



This is an amazing opportunity for a Sports Coach & Holiday Camp Coordinator to join our team to deliver and grow our award-winning sports PE programs and OFSTED registered holiday camps.

The ideal candidate for this role will have a passion for sport and education, have prior experience of working within a sports coaching or education environment.

Due to Planet Education's continued growth and success, we are now recruiting Sports Coach & Holiday Camp Coordinator to join our team. We offer flexible working hours, in an environment with progression potential and freedom to share your thoughts and ideas in order for us to continually improve and adapt.

**Job Title:** Sports Coach & Holiday Camp Coordinator

**Start date:** Immediate

**Location:** Tolworth, Lymington, Totton, Hythe, Basingstoke, New Malden, Bournemouth, Havant, Fareham, Andover [Delete as appropriate]

**Salary:** £22,000 - £25,000 FTE – The rate of pay is dependent on experience, and qualifications

**Contract:** Part Time – (0.27 to 0.51 FTE)

**Working Hours:** 8am – 5.30pm during the school holidays. Flexible arrangements during the school term, including remote working arrangements.

**You will be responsible for the following:**

- Planning PE sessions to a high standard to meet the needs of all children
- Effective teaching and behaviour management strategies during your sessions
- Providing a fun and safe learning environment for all
- Directly managing a team of staff selected for you, to ensure they deliver the quality of care and standard of activity expected
- Inspiring your team to deliver quality activities by leading by example with energy and fun and enthusiasm.
- Ensuring all policies and procedures on camp are adhered to by yourself, your staff and the children in your care, including all health and safety, and safeguarding procedures.
- Implementing new procedures to ensure the camp is a safe environment for staff and children.
- Continuously promoting the welfare of the children in your care
- Ensuring Ofsted requirements are met at all times on camp, liaising directly with an inspector in the event of an inspection.
- Managing all administrative duties on camp, including Sign-in and out procedures, registration, etc.
- Managing any other challenges that come with running a holiday camp.
- Familiarising yourself with all products and services offered by our company.
- Procuring new clients through direct contact, word-of-mouth, and collaboration with the marketing department.

- Attending networking activities to research and connect with prospective clients.
- Maintaining meaningful relationships with existing clients to ensure that they are retained.
- Reviewing clients' feedback and implementing necessary changes.
- Remaining in tune with trends in consumption to ensure that our offerings remain relevant.

#### **Essential experience:**

- Working with children and young people
- Leading teams
- Sports, Community, Education or Customer Facing roles

#### **Mandatory qualifications**

- Valid First Aid Certificate
- Level 2 in an area of work relevant to sport, childcare, or training in the common core skills.
- Enhanced DBS

#### **Desirable qualifications**

- PESS Level 5 and/or PESS Level 3, Coaching Degree or a Level 2 in any specific sport
- Valid Child protection/Safeguarding certificate
- 1st4Sport Multi-Skills Level 2 Development in Sport
- Have access to your own transport

#### **As a member of the Planet Education team, you will enjoy the following:**

- Continued CPD program including additional qualifications.
- Access to our Employee Benefits scheme
- The opportunity to further your career in sport by moving up the Planet Education tier into our leadership and management roles where you will benefit from our graded pay scale

#### **We are looking for:**

- Enthusiastic and energetic personalities
- Team players
- Good timekeepers
- Adaptability and flexibility in a busy working environment
- A passion for working with children and young people

- An understanding of the importance of safeguarding
- Highly motivated and responsible individuals
- A sport, paediatric first aid or lifeguarding qualification is a bonus but not essential!

Planet Education is committed to safe practice in recruitment and selection that includes consideration of issues regarding child protection, safeguarding, and promoting the welfare of young people. All staff will be expected to complete a DBS check if they are not already on the DBS Update Service and supply us with references.

At Planet Education we strongly believe in respect and equal treatment for all persons regardless of race, religion or belief, ethnic origin, marital status, civil partnership status, colour, nationality, gender, age, sex, sexual orientation, or physical ability. We insist that this respect is applied in every aspect of our business and in how we conduct ourselves.

If you feel you have the necessary background, experience, and skills to undertake this role we would like to hear from you.

If you feel you have the necessary background, experience and skills to undertake this role we would like to hear from you. To apply for this position, please send an up-to-date CV and cover letter to [recruitment@planeteducation.co.uk](mailto:recruitment@planeteducation.co.uk),